Engagement plan for Podiatry Services

The focus will be on engaging with both service users and carers. This will take place over 8 weeks.

- All GP surgeries where there are podiatry clinics will receive information about the rationale for the movement of the clinics. Opportunities to comment via email, phone or letter will be available.

- Information about the proposed changes will be displayed in all premises where podiatry clinics are currently held. Opportunity to comment via email, letter, phone or in person will be available for service users and carers. **Surveys about the proposed changes will be available for patients to complete and the results will be collated and**

- **Contact will be made with Age UK and Diabetes UK with the aim of identifying what is the best way to engage with their members to inform them and seek their opinions around the potential move.**

- All current service users will receive a letter confirming the reasons for the change and the rationale behind the changes. **A survey will be included within this letter** as well as there being opportunities to comment or raise concerns by phone, or email will be available.

- The proposed changes will be taken to the CPFT service user forum for comment.

- The suggested methods of engagement and the proposal will be discussed at the Health watch monthly meeting which takes place in Peterborough.

- The CPFT website and CPFT social media will be used to advertise the proposed changes and we will work closely with Health watch to maximise the opportunities for service users and carers to comment on the suggestions. **CPFT membership will also be invited to comment on the proposed changes.**

- All current service users will received information about public transport links and parking for the new premises.

- Once in the new premises opportunities for current service users to comment and identify any potential problems will be made available.